



**CAREER CENTER**  
AMERICAN RIVER COLLEGE

www.arc.losrios.edu/career

## **DON'T CANCEL CLASS APPLICATION**

Please fill out the information below. You will be notified within 2 days if we can accommodate your request.

Name of Instructor \_\_\_\_\_

Phone # \_\_\_\_\_ e-mail \_\_\_\_\_

Class Title \_\_\_\_\_

Date \_\_\_\_\_

Time \_\_\_\_\_

# Students \_\_\_\_\_

**ORIENTATIONS/WORKSHOPS BEGIN PROMPTLY IN THE CAREER CENTER.**  
**STUDENTS WILL NOT BE ADMITTED 10 MINUTES AFTER THE ACTIVITY BEGINS.**

**A. Career Center Orientation 30 minutes**

**Plus one** of the following “hands-on” computer assessments:

- **EUREKA** (Choose A or B)
  - A.) Micro skills**
  - B.) Occ-u-sort**

---OR---

- **Keirse**

**B. Class Workshops** (please check one only) 50 minutes

- Resume Development
- Interview Success
- Professional Dress

Dean's signature: \_\_\_\_\_  
(Area Dean must approve prior to scheduling class orientation in Career Center)