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## Transfer to Four-year Institutions

### Transfer Program

American River College courses numbered 300 to 499 are accepted by each of the 23 campuses of the California State University (CSU). Transferable courses can satisfy lower division major preparation, general education, and/or elective requirements. Students should meet with an ARC counselor regarding the transferability of courses to the University of California (UC) independent and out-of-state public colleges and universities, UC transfer status is also located in the course description in this Catalog.

Transfer information has been compiled to assist American River College students who intend to transfer to another college or university. Students are encouraged to work with their ARC counselor to ensure they are taking courses that meet lower division general education and major requirements. CSU and UC campuses accept a maximum of 70 semester units from community colleges toward the Bachelor's degree.

There are also many independent colleges and universities to which ARC students transfer. Each institution of higher learning has its own requirements for admission and for junior standing. Some independent colleges/universities accept the CSU General Education pattern or IGETC in lieu of their own general education requirements.

### Five Transfer Options

Students must decide which college they will attend and learn the requirements of that institution in order to transfer to a CSU, UC, independent or out-of-state university. It is highly recommended that students use the services offered by our Transfer Center, and meet with their ARC counselor regularly to ensure they are taking the appropriate coursework for transfer. It is also important to choose the transfer major early to ensure completion of the appropriate transfer courses.

In general, however, students will choose one of the following options:

1. If you are certain that you want to *transfer to any campus of the California State University (CSU)*, follow the lower division major requirements as outlined on ASSIST ([www.assist.org](http://www.assist.org)), choose either the CSU-GE or IGETC pattern to fulfill your lower division General Education requirements, and make sure you complete between 60 and 70 transferable semester units.
2. If you are certain that you want to *transfer to any campus of the University of California (UC)*, follow the lower division major requirements as outlined on ASSIST ([www.assist.org](http://www.assist.org)), choose either the IGETC pattern or the UC campus-specific GE/Breadth pattern to fulfill your lower division General Education requirements, and make sure you complete between 60 and 70 transferable semester units.
3. *If you are uncertain* whether you wish to transfer to a CSU or UC campus, work closely with your counselor to ensure you are completing the admission requirements for the CSU and UC campuses to which you are most interested in transferring to, and follow the IGETC to complete lower division general education requirements. To help things go smoothly, choose your transfer college and major as early as possible.
4. If you want to *transfer to a specific campus* (UC, CSU or elsewhere), you may ask that campus for a copy of its specific admission and General Education/Breadth requirements. However, for most CSU and UC campuses, CSU-GE or IGETC is the most efficient way to complete your lower division general education requirements.
5. If you want to transfer to an impacted campus or into an impacted major at a CSU or UC, you will need to meet specific entrance requirements for that program or campus. You may want to consider completion of an Associate Degree for Transfer (ADT) for admission to a CSU campus. Meet with your ARC counselor to ensure you are choosing the best way to fulfill your transfer goals.

## Transfer to the California State University

Students intending to transfer to a California State University (CSU) should plan a program to meet the graduation requirements of the specific institution which they plan to attend. Transfer admission eligibility is based on transferable college units and/or high school record and test scores. Consult the catalog issued by the individual campus for a complete description of the curricula and regulations. Catalogs are available in the Transfer Center.

Students who were eligible for admission to a CSU upon graduation from high school, but who have attended American River College, may transfer with less than 60 transferable units, but must have earned a grade point average of C (2.0) or better in the total program attempted and be in good standing at American River College in order to be accepted for transfer. However, consult with an ARC counselor to ensure that the CSU campus you choose is accepting transfer students with less than 60 units.

Students who were ineligible for admission to a California State University on the basis of high school grade point average, test scores, or subject requirements, will be eligible only if they (1) have completed 60 transferable college units with a grade point average of 2.0 or better; (2) are in good standing at ARC; and (3) have satisfied the following CSU admission requirements. Some CSU campuses have additional admission requirements. Check with your counselor to ensure you are meeting the entrance requirements for your chosen CSU campus.

Please refer to [www2.calstate.edu/apply](http://www2.calstate.edu/apply) for more information.

## CSU Admission Requirements

1. High School graduate prior to 1987.
  - a. Area A 1, 2, 3 (With grade of C or better).
  - b. Area B 4 (With grade of C or better).
2. High School graduate 1988 and later.
  - a. Area A 1, 2, 3 (With grade of C or better).
  - b. Area B 4 (With grade of C or better).
  - c. Thirty (30) semester units of General Education with C or better. This includes areas A and B.

\*See the *CSU General Education Requirements* in the *Transfer* section of this catalog for listings of courses that meet Areas A 1, 2, 3 and B 4.

All students wishing to transfer to a CSU campus have the option of using the California State University General Education pattern, the Intersegmental General Education Transfer Curriculum (IGETC), or CSU campus-specific requirements to meet CSU general education requirements. Completion of the CSU General Education pattern or IGETC allows the student to transfer to a CSU campus without the need to take additional lower division general education courses after transfer. Students are encouraged to complete as many lower division major requirements as possible for their chosen CSU campus while attending ARC. These requirements can be found online at [www.assist.org](http://www.assist.org).

## CSU General Education and IGETC Certification

Students transferring to a CSU campus usually find it to their advantage to complete the required General Education requirements prior to transfer. This can be accomplished by completing either the California State University GE or IGETC certification pattern. These patterns are listed in Section C. Students must make an appointment with their ARC counselor to have these patterns certified prior to transfer.

## Completion / Transfer (Student Right to Know)

In compliance with the Student Right to Know and Campus Security Act of 1990, completion and transfer rates for students attending American River College can be found online at: <http://srtk.cccco.edu/index.asp>

## Transfer Degrees

The Student Transfer Achievement Reform (STAR) Act established Associate Degrees for Transfer (ADT) for California community college students. These degrees are designed to provide a clear pathway to CSU degrees. California community college students who earn an ADT degree are guaranteed admission with junior standing to select CSU campuses and are given priority admission consideration over other transfer students. Students who have completed an ADT in a major deemed similar to a CSU major are able to complete the remaining requirements at that CSU within 60 units after transfer. For more information, please see your counselor.

*For a list of transfer degrees refer to page 68 of this catalog.*

## Articulation

American River College has articulation agreements with most campuses of the California State University (CSU) and University of California (UC). In addition, the college also has articulation agreements with a number of private universities in and outside of California.

These agreements assure ARC students appropriate lower-division preparation for transfer. Articulation agreements with CSU and UC campuses can be viewed online at [www.assist.org](http://www.assist.org). Articulation agreements with private and out-of-state colleges and universities can be viewed on the Transfer Center web page at [www.arc.losrios.edu/transfer](http://www.arc.losrios.edu/transfer) - under the heading *Resources*. See a counselor for assistance.

## Course Identification Numbering System (C-ID)

American River College participates in the C-ID program. C-ID is a supranumbering system. Each C-ID descriptor and number identifies a lower-division course commonly offered at California Community Colleges. Many CSU campuses accept C-ID approved community college courses for articulation and transfer purposes.

A listing of American River College courses approved for C-ID can be found at: [www.assist.org](http://www.assist.org) (*Under "Explore Transfer Information" choose American River College. C-ID information is located at the bottom of the page.*)

**See next page for CSU GE Pattern**

## ARC Associate Degrees for Transfer

American River College offers Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) degrees. Students receiving an AA-T or AS-T degree must complete all of the required courses for a major (earning a “C” or better in these courses), complete either the CSU General Education Certification pattern or the Intersegmental General Education Transfer Curriculum (CSU option), and 60 CSU transferable units. All students wishing to obtain a AA-T or AS-T degree from American River College need to petition early in their last semester for graduation.

### Administration of Justice

A.S. for Transfer - Administration of Justice

### Anthropology

A.A. for Transfer - Anthropology

### Art

A.A. for Transfer - Art History

A.A. for Transfer - Studio Art

### Biology

A.S. for Transfer - Biology

### Business

A.S. for Transfer - Business Administration

### Early Childhood Education

A.A. for Transfer - Early Childhood Education

### Economics

A.A. for Transfer - Economics

### English

A.A. for Transfer - English

A.A. for Transfer - Elementary Teacher Education

### Foreign Languages

A.A. for Transfer - Spanish

### Geography/GIS

A.A. for Transfer - Geography

### Geology

A.S. for Transfer - Geology

### History

A.A. for Transfer - History

### Journalism

A.A. for Transfer - Journalism and Mass Communication

### Kinesiology and Athletics

A.A. for Transfer - Kinesiology

### Mathematics & Statistics

A.S. for Transfer - Mathematics

### Music

A.A. for Transfer - Music

### Nutrition & Foods

A.S. for Transfer - Nutrition and Dietetics

### Philosophy

A.A. for Transfer - Philosophy

### Physical Science & Physics

A.S. for Transfer - Physics

### Political Science

A.A. for Transfer - Political Science

### Psychology

A.A. for Transfer - Psychology

### Sociology

A.A. for Transfer - Sociology

### Speech Communication

A.A. for Transfer - Communication Studies

### Teacher Education

A.A. for Transfer - Elementary Teacher Education

### Theatre Arts

A.A. for Transfer - Theatre Arts

## CSU GE Pattern

Check with your ARC counselor before choosing whether to complete the CSU General Education (GE) Pattern or the Intersegmental General Education Transfer Curriculum (IGETC) on the following pages.

### General Education Requirements 2018-2019

To be eligible for graduation with a Bachelor’s Degree from a California State University, students must complete a minimum of 48 semester units of general education. At least 9 units must be upper division courses completed at the CSU campus. American River College will certify completion of 39 lower division general education units for students who follow the pattern outlined below. It is important that students complete the required courses for their major, or courses that prepare them for their major, prior to transfer; 60 transferable semester units are needed for a student to transfer with junior standing.

Advanced Placement (AP), College Level Examination Program (CLEP), and International Baccalaureate (IB) examinations are appropriate for inclusion on the CSU GE certification pattern. Charts denoting how these tests meet CSU GE requirements can be viewed on pages 74-78 of this catalog.

**Note:** Students must meet with a counselor in order to have their CSU General Education certified prior to transfer.

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# 2017-2018 California State University (CSU) General Education Pattern

The following American River College courses fulfill CSU lower division general education requirements. NOTE: the 2018-2019 CSU General Education pattern was not available at the time the catalog was printed. Please see a Counselor for the updated list of approved courses.

## A. English Language Communication and Critical Thinking: 9 units minimum, one course from each area.

A1 (one course)	<b>SPEECH</b> 301, 331, 361
A2 (one course)	<b>ENGWR</b> 300, 480; <b>ESLW</b> 340
A3 (one course)	<b>ENGRD</b> 310, <b>ENGWR</b> 301, 302, 303, 481, 482; <b>ESL</b> 350; <b>PHIL</b> 320; <b>SPEECH</b> 302, 311

## B. Scientific Inquiry and Quantitative Reasoning: 9 units minimum, one course from each area. Courses in area B3 may also be used in areas B1 or B2 where appropriate. Related lecture course must be completed prior to or concurrently with lab.

B1 (one course)	<b>ASTR</b> 300, 310, 320, 330, +481; <b>CHEM</b> +305, +309, +400, +401, +423; <b>GEOG</b> 300, 305, 306, 307, 308; <b>GEOL</b> 300, 305, 310, 320, 325, 330, 345; <b>PHYS</b> 310, 311, +350, +360, +410; <b>PS</b> 300
B2 (one course)	<b>ANTH</b> 300, 303, 480; <b>BIOL</b> 300, 301, +303, +305, +310, 342, 352, +370, +400, +410, +415, +420, +430, +440, +442, +482; <b>NATR</b> 302, +305, +310, +320; <b>PSYC</b> 310
B3 (one course) Lab	<b>ANTH</b> 301; <b>ASTR</b> 400, +481; <b>BIOL</b> +303, +305, +310, +370, +400, +410, +415, +420, +430, +440, +442, +482; <b>CHEM</b> +305, +309, +400, +401, +423; <b>GEOG</b> 301, 309; <b>GEOL</b> 301, 306, 311, 331; <b>NATR</b> +305, +310, +320; <b>PHYS</b> 312, +350, +360, +410; <b>PS</b> 301; <b>PSYC</b> 311
B4 (one course)	<b>CISP</b> 440; <b>MATH</b> 300, 310, 325, 330, 336, 340, 342, 355, 356, 370, 400, 401, 402, 410, 420; <b>PSYC</b> 330; <b>STAT</b> 300, 305

## C. Arts and Humanities: 9 units minimum including one course from Arts and one from Humanities, plus one course from either Arts or Humanities.

C1 Arts (one course)	<b>ART</b> 300, 320, 324, 370, 372, 390, 420, 430; <b>ARTH</b> 300, 302, 308, 310, 322, 333, 334, 335; <b>ARTNM</b> 305; <b>ARTPH</b> 300; <b>DANCE</b> 403, 433; <b>FASHN</b> 330; <b>IDES</b> *310, 312; <b>MUFHL</b> 300, 308, 310, 311, 315, 321, 330, 400, 401, 410, 411; <b>MUIVI</b> 310, 340, 370, 385; <b>MUP</b> 310, 320, 330, 340, 350, 360, 400; <b>MUSM</b> 342; <b>TA</b> 300, *302, *303, 306, 350, 390, 406, 435, 480; <b>TAFILM</b> 300, 302, 303, 304, 307
C2 Humanities (one course)	<b>DEAF</b> 314, 316, 318, 380; <b>ENGLT</b> 300, 304, 308, 310, 311, 320, 321, 327, 338, 340, 341, 345, 360, *365, 370, 378, 380, 382, 392, 403, 494; <b>FREN</b> 411, 412; <b>GERM</b> 411, 412; <b>HIST</b> *300, *302, *305, *307, *308, *340, *341, *364, *365, *367, *373, 399, *480, *481; <b>HUM</b> 300, 301, 302, 310, 320, 326, 330, 355, 360, 365; <b>IDES</b> *310; <b>ITAL</b> 411, 412; <b>PHIL</b> 300, 310, 315, 330, 331, 350, *360; <b>RUSS</b> 402, 411; <b>SPAN</b> 402, 411, 412; <b>TA</b> *302, *303
C1 or C2 (one course)	

## D. Social Sciences: 9 units minimum, three courses from at least two disciplines.

D (three courses)	<b>ADMJ</b> 300, 302, 304, 320; <b>ANTH</b> 310, 319, 320, 330, 333, 334, 336, 341, 481; <b>BUS</b> 320, 330, 345; <b>DEAF</b> 351, 355; <b>ECE</b> *312, 314; <b>ECON</b> 302, 304, 305, 320; <b>ENGLT</b> *365; <b>GEOG</b> 310, 320, 322; <b>HIST</b> *300, *302, *305, *307, *308, 310, 311, 318, 320, 321, 323, 325, 327, 330, *340, *341, 343, *364, *365, *367, *373, 374, 375, *480, *481, 483, 484; <b>IS</b> 305, 310, 312; <b>JOUR</b> 310, 320; <b>NATR</b> 307; <b>NUTRI</b> 310, 480, 481; <b>PHIL</b> *360; <b>POLS</b> 301, 302, 304, 310, 320, 330, 332, 342, 481; <b>PSYC</b> 300, 305, 320, *340, *356, 361, *370, *372, *373, *374, 383, *390, 415, 480, *481; <b>SOC</b> 300, 301, 309, 318, 320, 325, 342, 350, 480; <b>SPEECH</b> 325
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## E. Lifelong Learning & Self Development: 3 units minimum.

E (one course, minimum)	<b>ECE</b> *312; <b>GERON</b> 300, 302; <b>HCD</b> 310; <b>HEED</b> 300; <b>HSER</b> 330, 340; <b>NUTRI</b> 300; <b>PSYC</b> *340, 342, 354, *356, 358, 359, 365, *370, *372, *373, *374, *390, 400, *481; <b>SOC</b> 335; <b>SPEECH</b> 321, <b>One unit maximum from most courses with the following prefixes: ADAPT, DANCE, FITNS, PACT, TMACT, SPORT: Check with ARC counselor or <a href="http://www.assist.org">www.assist.org</a> to see if a specific physical education activity course is appropriate for CSU GE area E</b>
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## F. U.S. History, Constitution and American Ideals: This is a CSU Graduation requirement and not part of CSU-GE Certification.

F (2 courses)	<b>POLS</b> 301 or 481 and one of the following: <b>HIST</b> 310, 311, 318, 320, 321, 323, 325, 327, 330, 483, 484 <i>These courses can also be used in area D above.</i>
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\*Courses appearing in more than one category may be used to satisfy only one category.

+Courses may be counted in 2 areas

Courses used in the major may or may not be allowed for use also in General Education; see your Counselor for more information.

## Transfer to the University of California

Please refer to <http://admission.universityofcalifornia.edu/transfer/index.html> for more information.

This section gives general information concerning requirements for transfer into the nine University of California campuses that offer undergraduate programs. Specific information regarding preparation for major and/or breadth requirements to the individual campuses is available in the ARC Counseling Center.

Students wishing to transfer to any University of California campus have the option of using the IGETC (listed in Section C) or a UC campus' individual breadth requirements to meet lower division breadth requirements. However, not all majors at UC campuses recommend the IGETC. Students should check with their ARC counselor in order to choose the correct option. Transfer students are encouraged to complete as many lower division major requirements as possible at ARC. UC campuses often select students based on their major preparation. It is advised that students meet with their ARC counselor regularly to make sure they are meeting UC entrance requirements. Students can also find lower division major requirements for UC campuses online at [www.assist.org](http://www.assist.org).

### UC Minimum Admission / Eligibility Requirements

There are three ways to meet the University's minimum admission requirements for transfer students. The path you use depends on the degree to which you satisfied UC's minimum eligibility requirements for freshmen when you graduated from high school.

At high school graduation, if you:

1. Met the Subject, Scholarship and Examination Requirements then to be eligible to transfer to UC you must:
  - Maintain a C average (2.00 GPA) in your transferable coursework.(2.8 for non-residents)
2. Met the Scholarship Requirement, but did not satisfy the Subject Requirement then to be eligible to transfer to UC you must:
  - Take transferable college courses in the missing subjects, earning a C or better in each course, and
  - Maintain a C average (2.00 GPA) in your transferable coursework.(2.8 for non-residents)

3. Were not eligible for admission to UC because you did not meet the Scholarship Requirement then to be eligible to transfer to UC you must:
  - A. Complete 60 semester (90 quarter units) of transferable credit with a 2.40 GPA, taking no more than 14 semester (21 quarter units) Pass/No Pass.
  - B. Complete the following course pattern requirements, earning a grade of 'C' or better in each course:
    - a. Two UC transferable college courses (3 semester or 4-5 quarter units each) in English composition (Courses from IGETC Areas 1A and 1B fulfill this requirement);
    - b. One UC transferable college course (3 semester or 4-5 quarter units) in mathematical concepts and quantitative reasoning ( Courses from IGETC Area 2 fulfill this requirement);
    - c. Four UC transferable college courses (3 semester or 4-5 quarter units each) chosen from at least two of the following subject areas (Courses from IGETC Areas 3, 4 & 5 and other transferable courses fulfill this requirement):
      - arts and humanities
      - social and behavioral sciences
      - physical and biological sciences

### High School Proficiency Examination

Transfer applicants who have passed a high school proficiency examination must also meet regular university entrance requirements.

### Transfer Opportunity Program (TOP)

The Transfer Opportunity Program (TOP) exists at American River College to assist ARC transfer students in the transition to the University of California at Davis. A transfer advisor from UC Davis is available once a week in the Counseling Center at ARC to assist students in fulfilling admission requirements, lower division major requirements, breadth requirements, and screening requirements in selective majors.

If you are interested in meeting with the UC Davis transfer advisor, make an appointment in the Transfer Center.



## 2017-2018 University of California and California State University Intersegmental General Education Transfer Curriculum (IGETC)

Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) meet lower division general education requirements at either a California State University (CSU) or University of California (UC) without the need after transfer to take additional lower division general education courses. All courses must be completed with grades of "C" or better. For information regarding admission requirements to attend a CSU or UC, please visit the Transfer Center website or meet with an ARC counselor. Students should also visit the [www.assist.org](http://www.assist.org) website in order to view the courses that will complete lower division major preparation requirements.

**Note:** The 2018-2019 IGETC pattern was not available at the time the catalog was printed. Please see a Counselor for the updated list of approved courses.

**Note:** Student must see a counselor to have this pattern certified before transferring. Students who have selected a specific campus for transfer should consult with an ARC counselor before following the IGETC pattern.

The CSU or UC accepts completion of general education coursework at certifying institutions provided the course was on an approved IGETC requirement list at the time it was completed.

Advanced Placement (AP) and International Baccalaureate (IB) examinations are appropriate for inclusion on the IGETC pattern.

Charts denoting how these tests meet IGETC requirements can be viewed on pages 74-78 of this Catalog.

### ARC Transfer Curriculum (IGETC) 2016-2017

#### Area 1: English Communication (6-9 units, one course from each area)

1A (one course)	<b>ENGWR</b> 300, 480 <i>Note: (UC Only) ENGWR 300 &amp; 480 combined: maximum credit – 1 course.</i>
1B (one course)	<b>ENGWR</b> 301, 302, 303, 481, 482 <i>Note: (UC Only) ENGWR 301 &amp; 481 combined: maximum credit – 1 course. ENGWR 302 &amp; 482 combined: maximum credit – 1 course.</i>
1C (one course)	<b>SPEECH</b> 301, 331, 361 (CSU requirement only)

#### Area 2: Mathematical Concepts and Quantitative Reasoning (3 units, one course)

2A (one course)	<b>MATH</b> 300, 336, 340, 342, 355, 356, 370, 400, 401, 402, 410, 420; <b>PSYC</b> 330; <b>STAT</b> 300, 305 <i>Note: (UC Only) MATH 340, 350 &amp; 400 combined: maximum credit – 1 course. MATH 351 &amp; 401 combined: maximum credit – 1 course. STAT 300, 305, &amp; PSYC 330 combined: maximum credit – 1 course.</i>
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#### Area 3: Arts and Humanities (9 units, one course from each area)

3A Arts (one course)	<b>ARTH</b> 300, 302, 308, 310, 322, 333, 334, 335; <b>MUFHL</b> 300, 308, 310, 311, 315, 321, 330, 400, 401, 410, 411; <b>TA</b> 300, 302, 303, 306, 350, 435, 480; <b>TAFILM</b> 300, 302, 303, 304, 307 <i>Note: (UC Only) No credit for MUFHL 321 if taken after MUFHL 400. MUFHL 300 and 480 combined: maximum credit – 1 course. TA 350 &amp; 480 combined: maximum credit – 1 course. TAFILM 302, 303 and 305 combined: maximum credit – 6 units.</i>
3B Humanities (one course)	<b>DEAF</b> 314, 316, 318; <b>ENGLT</b> 300, 304, 308, 310, 311, 320, 321, 327, 338, 340, 341, 345, 360, *365, 378, 380, 382, 392, 403; <b>FREN</b> 411, 412; <b>GERM</b> 411, 412; <b>HIST</b> *300, *302, *305, *307, *308, *340, *341, *364, *365, *367, *373, 399, *480, *481; <b>HUM</b> 300, 301, 302, 310, 320, 326, 330, 355, 360, 365; <b>ITAL</b> 411, 412; <b>PHIL</b> 300, 310, 315, 330, 331, 350; <b>RUSS</b> 402, 411; <b>SPAN</b> 402, 411, 412 <i>Note: (UC Only) HIST 300 &amp; 480 combined: maximum credit – 1 course. HIST 302 &amp; 481 combined: maximum credit – 1 course.</i>
Area 3A or 3B (one course)	Chosen from 3A or 3B – that has not already been used to complete 3A or 3B.

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**(ARC Transfer Curriculum (IGETC) 2017-2018 continued)**

**Area 4: Social & Behavioral Sciences** (9 units, three courses from at least two different areas)

4 A-J (three courses)	<p><b>ADMJ</b> 300, 320; <b>ANTH</b> 310, 320, 330, 333, 334, 336, 341, 481; <b>BUS</b> 345; <b>ECE</b> 312, 314; <b>ECON</b> 302, 304, 305; <b>ENGLT</b> *365; <b>GEOG</b> 310, 320, 322; <b>HIST</b> *300, *302, *305, *307, *308, 310, 311, 318, 320, 321, 323, 325, 327, 330, *340, *341, *364, *365, *367, *373, 374, 375, *480, *481, 483, 484; <b>IS</b> 305, 310, 312; <b>JOUR</b> 310, 320; <b>NATR</b> 307; <b>NUTRI</b> 310, 481; <b>PHIL</b> 360; <b>POLS</b> 301, 302, 304, 310, 320, 332, 342, 481; <b>PSYC</b> 300, 305, 320, 340, 356, 361, 370, 372, 373, 374, 390, 480, 481; <b>SOC</b> 300, 301, 309, 318, 320, 325, 342, 350, 480; <b>SPEECH</b> 325</p> <p><i>Note: (UC Only) HIST 310, 320 &amp; 483 combined: maximum credit – 1 course. HIST 311, 312 &amp; 484 combined: maximum credit – 1 course. ECE 312, PSYC 372 &amp; PSYC 373 combined: maximum credit – 1 course. NUTRI 310 &amp; 481 combined: maximum credit – 1 course. POLS 301 &amp; 481 combined: maximum credit – 1 course. PSYC 300, 305 &amp; 480 combined: maximum credit – 1 course. PSYC 340 &amp; 481 combined: maximum credit – 1 course. SOC 300 &amp; 480 combined: maximum credit – 1 course.</i></p>
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**Area 5: Physical and Biological Sciences** (7-9 units, one course from each area. Lecture course must be completed prior to or concurrently with lab.

Courses used in 5C may also be used in 5A or 5B if listed in these areas)

5A Physical Science (one course)	<p><b>ASTR</b> 300, 310, 320, 330, +481; <b>CHEM</b> +305, +309, +400, +401, +423; <b>GEOG</b> 300, 305, 306, 307, 308; <b>GEOL</b> 300, 305, 310, 320, 325, 330, 345; <b>PHYS</b> 310, 311, +350, +360, +410; <b>PS</b> 300</p>
5B Biological Science (one course)	<p><b>ANTH</b> 300, 303, 480; <b>BIOL</b> 300, 301, +303, +305, +310, 342, 352, +370, +400, +410, +415, +420, +430, +440, +442, +482; <b>NATR</b> +302, +320; <b>PSYC</b> 310</p>
5C Lab (one course)	<p><b>ANTH</b> 301; <b>ASTR</b> 400, +481; <b>BIOL</b> +303, +305, +310, +370, +400, +410, +415, +420, +430, +440, +442, +482; <b>CHEM</b> +305, +309, +400, +401, +423; <b>GEOG</b> 301, 309; <b>GEOL</b> 301, 306, 311, 331; <b>NATR</b> +302, +320; <b>PHYS</b> 312, +350, +360, +410; <b>PS</b> 301; <b>PSYC</b> 311</p> <p><i>Note: (UC Only) ASTR 300, 310 &amp; 320 combined: maximum credit – 2 courses. ASTR 320 &amp; 481 combined: maximum credit – 1 course. CHEM 305, 306 and 400, 401 combined: maximum credit – 1 series. CHEM 420 &amp; 423 combined: maximum credit – 1 course. No credit for GEOL 305 if taken after a college level course in Astronomy, Geology, Oceanography or Meteorology. No credit for GEOL 306 if taken after GEOL 300 or 301. PHYS 310 &amp; 311 combined: maximum credit – 1 course. No credit for PHYS 310 or 311 if taken after PHYS 350 or 410. PHYS 350, 360 and 410, 421, 431 combined: maximum credit – 1 series. ANTH 300 &amp; 480 combined: maximum credit – 1 course. BIOL 370 &amp; 482 combined: maximum credit 1 course. BIOL 300, 303 &amp; 310 combined: maximum credit – 2 courses. No credit for BIOL 303 if taken after BIOL 310 or 400. No credit for BIOL 300 or 310 if taken after BIOL 400. No credit for PS 300 if taken after a college level course in Astronomy, Chemistry, Geology, Meteorology or Physics.</i></p>

**Area 6: Language Other Than English** (UC requirement only)

6A Language – Not English	<p>Proficiency equivalent to two years of high school study in the same language. Or, the following courses at ARC also will fulfill this requirement (<i>Note: Please see a counselor for options for fulfilling this requirement.</i>):</p> <p><b>DEAF</b> 310, 312, 314, 316, 318; <b>FREN</b> 401, 402, 411, 412; <b>GERM</b> 401, 402, 411, 412; <b>ITAL</b> 401, 402, 411, 412; <b>RUSS</b> 401, 402, 411; <b>SPAN</b> 401, 402, 411, 412</p>
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**U.S. History, Constitution & American Ideals: CSU Graduation Requirement Only – not required for IGETC certification**

One course from each group	<p>Group 1 – <b>POLS</b> 301, 481</p> <p>Group 2 – <b>HIST</b> 310, 311, 318, 320, 321, 323, 325, 327, 330, 483, 484</p>
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\*Courses appearing in more than one category may be used to satisfy only one category

+Courses may be counted in 2 areas



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## Transfer Center

The mission of the Transfer Center is to help students learn of the many options available to them to continue their studies at four-year colleges and universities. ARC is committed to helping students become better informed so that they may plan for their future with as much knowledge and support as possible. The Transfer Center is located in the Counseling Center.

The Transfer Center provides to students and all staff the most current information to ensure a smooth transition to four-year colleges and universities. Application assistance, workshops, events, university tours, current information, resources, and internet access are available to students who are committed to transfer as well as to those exploring the possibility of transfer. Students may talk to community college counselors and meet with admissions advisors from a variety of colleges and universities; California State University (CSU), University of California (UC), and Private/Out-of-State.

Working with ARC counselors, students who meet certain criteria may be eligible for a transfer degree and/or a Transfer Guarantee Program (TAG) with selected four year institutions.

For more information please visit: [arc.losrios.edu/transfer](http://arc.losrios.edu/transfer) or call (916) 484-8685

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## External Examinations

Students should be aware that other 2- and 4-year college student/universities may use AP, CLEP, and IB exam scores differently than they are used at American River College, and they are urged to meet with a Counselor for more information.

### Advanced Placement (AP)

Students may earn units of credit for AP exams as described on pages 74-75 of this Catalog by submitting official CEEB Advanced Placement exam scores to Admissions & Transition Services for evaluation.

### International Baccalaureate (IB)

Students may earn units of credit for IB exams as described on page 76 of this Catalog by submitting official IB exam scores to Admissions & Transition Services for evaluation.

### College Level Examination Program (CLEP)

Students may earn units of credit for CLEP exams as described on pages 77-78 of this Catalog by submitting official CLEP documentation to Admissions & Transition Services for evaluation.

## AP (Advanced Placement) and IB (International Baccalaureate) Exam Scores

- Use of AP Exam Scores for ARC course credit and General Education determined by ARC policy.
- Use of AP Exam Scores for IGETC determined by IGETC Policy.
- Use of AP Exam Scores for CSU GE Certification determined by CSU Policy.

AP Exam	AMERICAN RIVER COLLEGE				IGETC CERTIFICATION			CSU GE CERTIFICATION				
	Scores	ARC Course	Sem units	ARC GE Area #	Units For GE	Scores	IGETC Area	Sem units	Scores	CSU GE Area	Sem Units for GE Cert	CSU Sem Credits Earned
Art History	3,4,5		3	I	3	3,4,5	3A or 3B	3	3,4,5	C1 or C2	3	6
Biology	3	BIOL 300	3	IV	3	3,4,5	5B & 5C	4	3,4,5	B2 & B3	4	6
Biology	4,5	BIOL 310*	4	IV	4	3,4,5	5B & 5C	4	3,4,5	B2 & B3	4	6
Biology	5	BIOL 400*	5	IV	5	3,4,5	5B & 5C	4	3,4,5	B2 & B3	4	6
Calculus AB	3,4,5	MATH 400	5	II(b)	5	3,4,5	2A	3	3,4,5	B4	3	3#
Calculus BC	3,4,5	MATH 400/401	10	II(b)	10	3,4,5	2A	3	3,4,5	B4	3	6#
Calculus BC/AB Subscore	3,4,5		3	II(b)	3	3,4,5	2A	3	3,4,5	B4	3	3#
Chemistry (taken prior to Fall 2009)	4,5	CHEM 305 or 400*	5	IV	5	3,4,5	5A & 5C	4	3,4,5	B1 & B3	6	6
Chemistry (taken Fall 2009 or later)	4,5	CHEM 305 or 400*	5	IV	5	3,4,5	5A & 5C	4	3,4,5	B1 & B3	4	6
Chinese Language & Culture	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Comparative Government & Politics	3,4,5		3	V(b)	3	3,4,5	4	3	3,4,5	D	3	3
Computer Science A	3,4,5		3	N/A	N/A				3,4,5	N/A	N/A	3#
Computer Science AB	3,4,5		3	N/A	N/A				3,4,5	N/A	N/A	6#
Computer Science Principles	N/A		N/A	N/A	N/A	N/A	N/A	N/A	3,4,5	N/A	N/A	6#
English Language & Composition	3,4,5	ENGLWR 300	3	II(a)	3	3,4,5	1A	3	3,4,5	A2	3	6
English Literature & Composition	3,4,5	ENGLWR 300 & 301	6	I or II(a) and II(b)	6	3,4,5	1A or 3B	3	3,4,5	A2 & C2	6	6
Environmental Science (taken prior to Fall 2009)	3,4,5		3	IV	3	3,4,5	5A & 5C%	3	3,4,5	B1 & B3 or B2 & B3	4	4
Environmental Science (taken Fall 2009 or later)	3,4,5		3	IV	3	3,4,5	5A & 5C%	3	3,4,5	B1 & B3	4	4
European History	3,4,5		3	I or V(b)	3	3,4,5	3B or 4	3	3,4,5	C2 or D	3	6
French Language (taken prior to Fall 2009)	3,4,5	FREN 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	6	6
French Language (taken between Fall 2009 and Fall 2011)	3,4,5	FREN 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	3	6
French Language and Culture	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
French Literature (taken prior to Fall 2009)	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
German Language (taken prior to Fall 09)	3,4,5	GERM 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	6	6
German Language (taken between Fall 2009 and Fall 2011)	3,4,5	GERM 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	3	6
German Language and Culture	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Human Geography	3,4,5	GEOG 310	3	V(b)	3	3,4,5	4	3	3,4,5	D	3	3
Italian Language & Culture	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Japanese Language & Culture	3,4,5		3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6

AP test scores continued on next page

## AP (Advanced Placement) Test Scores

AMERICAN RIVER COLLEGE				IGETC CERTIFICATION				CSU GE CERTIFICATION				
AP Exam	Scores	ARC Course	Sem units	ARC GE Area #	Units For GE	Scores	IGETC Area	Sem units	Scores	CSU GE Area	Sem Units for GE Cert	CSU Sem Credits Earned
Latin Literature (taken prior to F 09)			3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Latin: Vergil			3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	3
Macroeconomics	4,5	ECON 302	3	V (b)	3	3,4,5	4	3	3,4,5	D	3	3
Microeconomics	4,5	ECON 304	3	V (b)	3	3,4,5	4	3	3,4,5	D	3	3
Music Theory (taken prior to Fall 09)			3	I	3	3,4,5		3	3,4,5	C1	3	6
Physics 1	3, 4, 5		4	IV	4	3,4,5	5A & 5C	4	3,4,5	B1 & B3	4	4
Physics 2	3, 4, 5		4	IV	4	3,4,5	5A & 5C	4	3,4,5	B1 & B3	4+	4+
Physics B (taken prior to Fall 2009)	3,4	PHYS 310 and 312* or 310	3 or 4	IV	4	3,4,5	5A & 5C	4	3,4,5	B1 & B3	6+	6+
Physics B (taken between Fall 2009 and Fall 2015)	3,4	PHYS 310 and 312* or 310	3 or 4	IV	4	3,4,5	5A & 5C	4	3,4,5	B1 & B3	4+	6+
Physics B (taken between Fall 2009 and Fall 2015)	5	PHYS 350 or 410*	4	IV	4	3,4,5	5A & 5C	4	3,4,5	B1 & B3	4+	6+
Physics C (electricity/magnetism)			4	IV	4	3,4,5	5A & 5C %	3	3,4,5	B1 & B3	4+	4+
Physics C (mechanics)			4	IV	4	3,4,5	5A & 5C %	3	3,4,5	B1 & B3	4+	4+
Psychology	3,4,5	PSYC 300	3	V (b)	3	3,4,5	4	3	3,4,5	D	3	3
Spanish Language (taken Spring 2014 or earlier)	3,4,5	SPAN 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	6	6
Spanish Language and Culture	3,4,5	SPAN 401	4	I	4	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Spanish Literature (taken Spring 2013 or earlier)			3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	6	6
Spanish Literature and Culture			3	I	3	3,4,5	3B & 6A	3	3,4,5	C2	3	6
Statistics	3,4,5	STAT 300	4	II (b)	4	3,4,5	2A	3	3,4,5	B4	3	3
Studio Art 2D, 3D or Drawing	3,4,5		3	N/A	N/A				3,4,5	N/A	N/A	3
U.S. Government and Politics	4,5	POLS 301 or 302	3	V (a) or V (b)	3	3,4,5	4 & US 2**	3	3,4,5	D & US 2**	3	3
U.S. History	3,4,5	HIST 310 & 311	6	I or V (a)	3	3,4,5	(3B or 4) & US 1**	3	3,4,5	(C2 or D) & US 1**	3	6
World History	3,4,5	HIST 308	3	I or V (a)	3	3,4,5	3B or 4	3	3,4,5	C2 or D	3	6

\* with department approval upon review of lab reports

\*\* Student needs to complete a course which covers California State and Local Government in order to complete CSU American Institutions graduation requirement.

# If a student passes more than one AP exam in calculus or computer science, only one examination may be applied to the baccalaureate at a CSU campus.

## A Score of 3 or higher on the AP test qualifies the course to count for GE at ARC.

+ If a student passes more than one AP exam in Physics, only 6 units total may be applied to the baccalaureate, and only 4 units total may be applied to the certification of GE Breadth at a CSU campus.

% Exam meets IGETC science course & lab requirement but only grants 3 units towards the IGETC. Student may need to complete additional coursework to meet the minimum 7 units in IGETC area 5

IB (International Baccalaureate) Test Scores

IB TEST	AMERICAN RIVER COLLEGE						IGETC CERTIFICATION				CSU GE CERTIFICATION			
	Scores	ARC Course	Sem Units	ARC GE Area	Units for ARCGE	Scores	IGETC Area	Sem Units	Scores	CSU GE Area	Sem units for GE Cert	Scores	CSU GE Area	Sem Units
Biology HL	5		3	IV	3	5	5B	3	5	B2	3	5	B2	3
Chemistry HL	5	CHEM 305* or 400*	5	IV	5	5	5A	3	5	B1	3	5	B1	3
Economics HL	5	Econ 302 & 304	6	V (b)	6	5	4	3	5	D	3	5	D	3
Geography HL	5		3	V (b)	3	5	4	3	5	D	3	5	D	3
History (any region) HL	5		3	I or V (b)	3	5	3B or 4	3	5	C2 or D	3	5	C2 or D	3
Language A: Literature (any language except English) HL	5		3	I	3	5	3B and 6A	3	4	C2	3	4	C2	3
Language A: Language and Literature (any language except English) HL	5		3	I	3	5	3B and 6A	3	4	C2	3	4	C2	3
Language A: Literature (any language) HL	5		3	I	3	5	3B	3	4	C2	3	4	C2	3
Language A: Language and Literature (any language) HL	5		3	I	3	5	3B	3	4	C2	3	4	C2	3
Language A1 (any language) HL **	5		3	I	3	5	3B	3	4	C2	3	4	C2	3
Language A2 (any language) HL **	5		3	I	3	5	3B	3	4	C2	3	4	C2	3
Language B (any language) HL	5	NA	NA	NA	NA	5	6A	3	4	NA	NA	4	NA	NA
Mathematics: Further Mathematics SL (taken prior to 2012)	5	Math 400	5	II (b)	5	NA	NA	NA	NA	NA	NA	NA	NA	NA
Mathematics: Mathematics HL	5	Math 400	5	II (b)	5	5	2A	3	4	B4	3	4	B4	3
Physics HL	5		3	IV	3	5	5A	3	5	B1	3	5	B1	3
Psychology HL	5		3	V (b)	3	5	4	3	5	D	3	5	D	3
Theatre HL	5		3	I	3	5	3A	3	4	C1	3	4	C1	3

\* With department approval upon review of lab reports.  
 \*\* Taken Prior to Fall, 2013.

## CLEP (College Level Examination Program) Exam Scores\*

CLEP EXAM	AMERICAN RIVER COLLEGE							CSU and GE CERTIFICATION				
	Passing Score	ARC Course	Sem Units	ARC GE Area	Units for ARC GE	Passing Scores	CSU GE Area	Sem Units of GE Credit	Sem Units	Removal Date		
American Government	50		3	V(a)	3	50	D	3	3			
American Literature	50		3	I	3	50	C2	3	3			
Analyzing and Interpreting Literature	50		3	I	3	50	C2	3	3			
Biology	50		3	IV	3	50	B2	3	3			
Calculus	50	MATH 400	5	II(b)	5	50	B4	3	3			
Chemistry	50		3	IV	3	50	B1	3	3			
College Algebra	50	MATH 120	5	II(b)	5	50	B4	3	3			
College Algebra – Trigonometry	50	MATH 330	3	II(b)	3	50	B4	3	3			
English Literature	50		3	I	3	50	C2	3	3	Fall 2011		
Financial Accounting	50		NA	NA	NA	50	NA	0	3			
French Level I**	50		NA	NA	NA	50	NA	0	6			
French Level II**	59		3	I	3	59	C2	3	12	Fall 2015		
French Level III**	59		3	I	3	59	C2	3	9			
German Level I**	50		NA	NA	NA	50	NA	0	6			
German Level II**	60		3	I	3	60	C2	3	12	Fall 2015		
German Level III**	60		3	I	3	60	C2	3	9			
History, US I	50		3	V(a)	3	50	D&US 1	3	3			
History, US II	50		3	V(a)	3	50	D&US 1	3	3			

\*The exams listed are only those exams for which ARC and/or the CSU system awards units of credit.

\*\* If a student passes more than one CLEP examination in the same language other than English, only one examination may be applied to the baccalaureate. For each examination in a language other than English, a passing score of 50 is considered “Level I” and earns six units of baccalaureate credit; “Level II” credit is for the same exam but a higher score (as indicated), and earns additional units of credit and placement in Area C2 of GE Breadth as noted.

CLEP test scores continued next page

CLEP Exam Scores\*

CLEP EXAM	AMERICAN RIVER COLLEGE						CSU and GE CERTIFICATION					
	Passing Score	ARC Course	Sem Units	ARC GE Area	Units for ARCGE	Passing Scores	CSU GE Area	Sem Units of GE Credit	Sem Units	Removal Date		
Human Growth & Development	50		3	II(b)	3	50	E	3	3			
Humanities	50		3	I	3	50	C2	3	3			
Information Systems & Computer Applications	50		NA	NA	NA	50	NA	0	3			
Introduction to Educational Psychology	50		NA	NA	NA	50	NA	0	3			
Introduction to Business Law	50		NA	NA	NA	50	NA	0	3			
Introductory Psychology	50		3	V(b)	3	50	D	3	3			
Introductory Sociology	50		3	V(b)	3	50	D	3	3			
Natural Sciences	50		3	IV	3	50	B1 or B2	3	3			
Pre-Calculus	50	MATH 370	5	II(b)	5	50	B4	3	3			
Principles of Accounting	50		NA	NA	NA	50	NA	0	3			
Principles of Macroeconomics	50		3	V(b)	3	50	D	3	3			
Principles of Management	50		NA	NA	NA	50	NA	0	3			
Principles of Marketing	50		NA	NA	NA	50	NA	0	3			
Principles of Microeconomics	50		3	V(b)	3	50	D	3	3			
Spanish Level I**	50		NA	NA	NA	50	NA	0	6			
Spanish Level II**	63		3	I	3	63	C2	3	12	Fall 2015		
Spanish Level III**	63		3	I	3	63	C2	3	9			
Trigonometry	50	MATH 330	3	II(b)	3	50	B4	3	3			
Western Civilization I	50		3	I or V(b)	3	50	C2 or D	3	3			
Western Civilization II	50		3	V(b)	3	50	D	3	3			

\*The exams listed are only those exams for which ARC and/or the CSU system awards units of credit.

\*\* If a student passes more than one CLEP examination in the same language other than English, only one examination may be applied to the baccalaureate. For each examination in a language other than English, a passing score of 50 is considered "Level I" and earns six units of baccalaureate credit; "Level II" credit is for the same exam but a higher score (as indicated), and earns additional units of credit and placement in Area C2 of GE Breadth as noted.



- Special Academic Programs
- The ARC College Catalog includes detailed information on all Programs, Degrees and Certificates.

**Please Note:**

A Catalog Addendum may be published twice during the academic year, listing new programs and changes to existing programs. For details visit the college website at **[www.arc.losrios.edu](http://www.arc.losrios.edu)** and select “College Catalog” on the left-hand side of the screen.

## SPECIAL ACADEMIC PROGRAMS

### Apprenticeship

American River College conducts, in cooperation with industry, a number of apprenticeship programs. An apprenticeship program is a formal system of occupational training from one to five years that combines paid employment, on-the-job training, and job related college instruction in order to develop skilled workers. Apprenticeship programs are a cooperative effort between employers, the Department of Labor (DOL) and/or Division of Apprenticeship Standards (DAS), and the college. Enrollment in an apprenticeship course is limited to registered apprentices. Information on admission to apprenticeship status can be obtained from the local trade in which you are interested, or from the office of the Dean of Technical Education. Apprenticeship programs are available in multiple occupations, including:

- Carpenter and Drywall/Lathing
- Electrician
- Ironworker
- Plumbers & Pipefitters
- Sheet Metal

### Career and Technical Education

The pattern of Career and Technical Education (CTE) course offerings at American River College is designed to be as flexible as possible in meeting student needs. The college encourages CTE students to plan, with counselor assistance, a course of studies which will prepare the student for a career. Educational programs in this area offer a planned curriculum which can lead to either a certificate, an Associate degree, or transfer to a four-year college. Although many four-year colleges give full or partial credit for some specialized CTE courses, these programs are not primarily designed to satisfy transfer requirements. The student planning a Career and Technical Education major and wishing to transfer to a four-year college should plan a transfer program with the assistance of a college counselor.

### Cooperative Work Experience Education & Internship Program

Cooperative Work Experience Education (WEXP) is an experiential, academic program which allows students in paid or unpaid positions to apply what they have learned in the classroom to a work environment. Upon completion of their Work Experience weekly orientation course, students may earn 1-4 units of credit with a letter grade. The Work Experience Program serves interns, volunteers, and employed students.

**Note:** See the Work Experience program pages for area specific Work Experience courses.

#### How the Program Works

Work Experience Program Requirements:

1. Be at least a second-semester (or more) student.
2. Be in good academic standing.
3. Be working in a paid or unpaid internship or job related to career goals. Students not currently in an internship who would like assistance should contact the Work Experience & Internship Program office at **(916) 484-8182** or go to the website at **[www.arc.losrios.edu/Support\\_Services/Work\\_Experience.htm](http://www.arc.losrios.edu/Support_Services/Work_Experience.htm)**
- Note:** Students must have a cooperating employer by the end of the second week of the full semester, the first week of a twelve week course or the first week of an eight week (or summer session) to remain in the course.
4. Be enrolled and attend a weekly meeting or qualify for the "Returning Student" status (see "Returning Student Requirements" below). Please note that attendance is required for everyone for the first class meeting, a mid-semester meeting, and a final meeting.
5. Be goal oriented, motivated to learn, and have good time management skills.
6. Establish new or expanded on-the-job learning objectives with employer's assistance that will be documented and evaluated.

**Note:** this will be accomplished through the weekly meeting. To assist in a successful experience and learning opportunity, ESL students are recommended to be at a minimum intermediate level in ALL areas (ESL 50) to benefit from participation in the program.

#### Internships & Volunteer Opportunities

Internships and volunteer experiences provide an opportunity for students to obtain work experience related to their academic or career goals. These opportunities assist students with developing technical skills, exploring possible career choices, building confidence, networking with people in the field, and transitioning for entry or re-entry into the world of work.

Interested students are recommended to apply for an internship at least 2-3 weeks or more prior to the start of the enrollment term and are required to enroll in a Work Experience course. Students who would like assistance should contact the Work Experience & Internship Program office at (916) 484-8182 or go to the program website for more information at [www.arc.losrios.edu/Support\\_Services/Work\\_Experience.htm](http://www.arc.losrios.edu/Support_Services/Work_Experience.htm) and follow the student information path. Students must have a cooperating employer by the end of the second week of the full 16-week semester, the first week of a twelve week course or the end of the first week of an eight week (or summer session) to remain in the course. Units earned are determined by the amount of hours worked from the first week of instruction to the last week of instruction during an enrollment term. Hours exclude the weekly meeting. Grades are determined by performance in the workplace, success with completing required program forms and classroom assignments.

### Opportunities for Employees

Work experience (WEXP) also assists our employed students who are interested in advancing within their existing work environment. Through WEXP and approval from the student's employer supervisor, students can apply what they have learned in the classroom to their job and earn college credit.

**Note:** Courses may or may not satisfy lower division major preparation, general education, and/or elective requirements. Please meet with a counselor for specific course evaluation.

### Work Experience Courses Offered

There are two types of work experience options:

1. Occupational Work Experience
2. General Work Experience

#### Occupational Work Experience (298 & 498)

Occupational work experience provides students with opportunities to develop or add marketable skills related to their major study programs. These units may count towards Area III, Living Skills of ARC General Education requirements and possible elective units or major units.

**Note:** Only Work Experience courses numbered 498 are guaranteed transferable to CSU (California State University).

Eligible students should register for 1-4 units. A one unit minimum is required. For unpaid positions one unit of credit may be earned for each 60 hours worked. For paid positions, one unit of credit may be earned for each 75 hours worked. Units earned are determined by the amount of hours worked from the first week of instruction to the last week of instruction during an enrollment term, and success with completing required program forms and classroom assignments. Hours exclude the weekly meeting. Students may take up to 16 units total across all Work Experience course offerings. Work Experience can be taken a maximum of 4 terms.

Students should also understand Work Experience requirements and unit limitations as defined by your major department requirements. Please talk to a counselor and/or faculty in your major department for more information.

#### General Work Experience (198)

General Work Experience assists students in learning about the world of work and is open to all students regardless of major. Like Occupational Work Experience, it is designed for students wanting to apply skills learned in the classroom to a work environment. These units may count towards Area III, Living Skills of ARC General Education requirements and possible elective units. **WEXP 198 units are NOT transferable.**

Eligible students should register for 1-3 units (Work Experience 198). A one unit minimum is required. For unpaid positions one unit of credit may be earned for each 60 hours worked. For paid positions, one unit of credit may be earned for each 75 hours worked. Units earned are determined by the amount of hours worked from the first week of instruction to the last week of instruction during an enrollment term, and success with completing program forms and classroom assignments. Hours exclude the weekly course (class time). During any one particular term, a total of 3 units may be earned in General Work Experience 198. Students may take up to 16 units total across all Work Experience course offerings. Work Experience can be taken a maximum of 4 terms.

### Types of Work Experience Students

#### New Student Requirements:

- This is your first time in a Work Experience course.
- You are working in a paid or unpaid internship, job, or volunteer opportunity related to career goals.
- You must attend the weekly orientation (course) which meets once a week. This orientation will focus on workforce preparedness and achieving success in the workplace.
- Your grade and units are earned based on your hours completed, performance in the workplace (developing new skills or expanded skills), completion of required program paperwork, and classroom assignments.

#### Returning Student Requirements:

- You have completed a Work Experience course with a grade of "C" or better. (*Will be verified by instructor using unofficial transcripts.*)
- You are working in a paid or unpaid internship, job, or volunteer opportunity related to career goals.

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- No weekly attendance is required for this status except for the first course meeting, a mid-semester meeting, and a final meeting. Students may also meet individually with the instructor as needed. You must establish new or expanded on-the-job learning objectives with your employer and complete all the necessary program forms as stated by your instructor.
- Your grade and units are earned based on your hours completed, performance in the workplace (developing new skills), completion of required program paperwork, and classroom assignments.

For more information, call (916) 484-8182 or visit our website: [www.arc.losrios.edu/Support\\_Services/Work\\_Experience.htm](http://www.arc.losrios.edu/Support_Services/Work_Experience.htm)

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## Independent Study

Students who are in good standing at American River College may pursue their studies and research beyond courses listed in the college catalog through Independent Study. Units taken in Independent Study may not be transferable. Students should consult a counselor regarding acceptance of these units by a specific college or university. Only one Independent Study course may be taken per semester.

Regular meetings between student and professor will be held; examinations or other measures of evaluation, field trips, term papers, and other assignments may be required by the professor.

This program provides an opportunity for students to extend classroom experience in a specific subject, while working independently from a formal classroom setting. Independent Study is an extension of an existing ARC catalog course. One unit of Independent Study equals 54 hours of lab. Independent Study may be taken for 1-3 units. Independent Study cannot be used to repeat or as a substitute for an existing ARC course.

To be eligible for Independent Study, students must 1) have successfully completed the basic regular catalog course at ARC; 2) be enrolled in a regular catalog course; 3) be in good standing.

### Application

To apply for Independent Study, the student first discusses his/her educational plan and the transferability of the Independent Study course with a counselor. The student then discusses the option of an Independent Study course with an instructor in the discipline. If the instructor agrees to supervise this course, the student and the instructor will then complete the Independent Studies Petition. The instructor will route the petition for the necessary approval.

If the Independent Studies Petition receives final approval, Admissions & Transition Services will add the class to the student's schedule and contact the student by way of email to pay the enrollment fees. At the end of the semester, the student will receive a grade as in any regularly scheduled course. The completed petition must be filed by the deadline published in the class schedule in the semester in which the course is to be completed. If the course is not completed by the end of the semester, a new petition must be approved in the subsequent semester, if units are to be granted.

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## Los Rios Study Abroad Program

American River College recognizes the benefits to be derived from travel/study tours and the educational value of on-site experiences in other areas of the world. Study abroad can be an enlightening, maturing, and life-changing experience. Students are challenged to re-examine themselves, their attitudes and their studies as they learn to understand new and different cultures. All studies are conducted in English and typical of regular academic programs taught on the ARC campus, yet utilize travel/field trips, cross-cultural experiences and foreign resources.

The Los Rios Community College District offers study opportunities in cooperation with the American Institute for Foreign Study, and the Northern California Study Abroad Consortium (NCSAC). Programs take place full semesters and during the summer. Classes are taught in English by community college faculty from Los Rios and other NCSAC members, and students take 12 units of GE classes – the same classes that are offered in the community colleges here. Semester-long programs are offered in Barcelona, London, Florence, Paris, and other sites on a rotating basis. Five week Summer programs are available in Florence, London, Paris, and other locations. The enriched curriculum includes language instruction, travel and field trips, cross-cultural experiences and resources not available at home to enhance the learning process.

For more information on how to apply for Study Abroad programs, send an email to [studyabroad@arc.losrios.edu](mailto:studyabroad@arc.losrios.edu), call the Study Abroad office at (916) 484-8967 or visit our website: [www.arc.losrios.edu/study\\_abroad](http://www.arc.losrios.edu/study_abroad)